

**COUNTY OF MONROE, MICHIGAN  
DIRECTOR OF CENTRAL DISPATCH**

**Job Posting Date:** August 23, 2019

**Job Posting Expires:** September 23, 2019

**Agency Profile:**

Monroe County Central Dispatch is committed to providing one point of contact for all emergency situations in Monroe County. Central Dispatch is staffed 24 hours a day with Communication Specialists and Supervisors to ensure that calls are handled with urgency, and ensure the proper agency responds as quickly as possible. The staff is comprised of employees committed to serving the public during times of crisis, with courtesy and professionalism

**Summary:**

Under the general direction of the Monroe County 9-1-1 District Board, the Monroe County Central Dispatch Director serves as the executive responsible for the overall management and operation of a county-wide emergency dispatch center including operational development, daily management and routine administration providing emergency dispatch and communication services. The director ensures that critical services provided by Monroe County Central Dispatch (MCCD) are efficient and operational at all times. Additionally, this position maintains an accurate 9-1-1 database for countywide rural addressing system.

**Employment Qualifications:**

**Education:**

Bachelor's Degree, preferred in Criminal Justice, Business Administration or a related field **or** Associates Degree with equivalent combination of knowledge and experience.

**Experience:**

- Five or more years supervisory or management experience.
- Experience with communication and computerized equipment including MPSCS 800 MHz system and CAD system functions.
- Experience in Public safety and emergency service operations.

**Licenses and Certifications:**

- Must possess a valid driver's license.
- Must maintain performance certifications and minimum training standards required by State and Federal guidelines.
- Every 24 months, shall complete *Module Three*, a 24-hour designated telecommunicator training course as approved by the State Numbers Committee.

**Compensation:**

Starting salary \$62,940.80 - \$70,366.40 annually (DOQ), plus fringe benefits.

**Please go to the following address for the complete job description and application.**

[https://www.co.monroe.mi.us/officials\\_and\\_departments/departments/human\\_resources/management.php](https://www.co.monroe.mi.us/officials_and_departments/departments/human_resources/management.php)

**Must have the following:** Cover Letter, Resume, and Completed Application to be considered for this position.

Apply to [Meagan\\_russell@monroemi.org](mailto:Meagan_russell@monroemi.org) or County of Monroe Human Resource Department, 125 E. Second Street, Monroe, MI 48161.