



Meeting Minutes of the Michigan Chapter of NENA

August 23, 2019 – 10:00 a.m.

Isabella County Central Dispatch– 2010 E Preston, Mt Pleasant, MI 48858

Meeting called to order by APCO President Chris Collom – thanks to Marc Griffis and Isabella County Central Dispatch for hosting. Pledge of Allegiance was recited.

Motion made by Chris Collom to **Amend and Approve the Agenda** to add to APCO Old Business – Bylaws review. March Gramlich requested to add Karen Chadwick as the new NENA Past Vice President, and will swear her in during NENA Old Business. *Motion to approve agenda as amended made by Stephanie Lehman and supported by Tim Jones. Motion carried.*

Introductions started by MI APCO Sgt. of Arms Rhonda Siegel, those in attendance include:

Jeremy Ludwig	Tim Jones	David Rapacz	Chris McComb
Kelley Flynn	Jeff Troyer	Rich Feole	Hannah Hunt
Ashleigh Aubrey	Torie Rose	Mindy Lundquist	Marc Gramlich
Marc Gramlich	Kyla Carranco	Pam Matelski	Carley Schiens
Scott Temple	Dave Plumb	LeighAnn Irland	Cindy Homant
Terry Vogel	Kim Grafton	Lindsay Smith	Patricia Coates
Tammy Smith	Marc Griffis	Karen Chadwick	Theron Shinew
Amy Thomas	Stephanie Lehman	Dominique Clemente	Rhonda Siegel

NENA Minutes prepared by NENA Secretary Joni Harvey (absent) and presented by NENA President, Marc Gramlich. Announced he set up a new email account: minenaemailblast@gmail.com. Please add to your contacts to prevent kickbacks. Created an issue sending out agenda for this meeting. *Motion to approve the minutes was made by Dave Plumb and supported by Rich Feole, motion carried, minutes approved.*

NENA Treasurers Report prepared and presented by NENA Treasurer, Tim Jones. Chapter balances as of August 22, 2019 are as follows: Checking: \$9,272.69. Savings: \$38,005.83. Total available funds: \$58,355.79. TERT Savings: \$11,077.27. Update on 501c3 pending federal

notification. Could take up to 6 months. *Motion to accept the Treasurer's report as presented made by Karen Chadwick and supported by Tammy Smith, motion carried.*

NENA Presidents Report Most will be covered under the Executive Board. Marc Gramlich announced he has left Monroe County and is now with Onstar. Advised he does intend to serve out his term as NENA President which ends in May at the conference. There is nowhere in the NENA Bylaws that say he cannot serve as President, so his intention is to continue serving on the board until May. With the new position and travel schedule, if he had to make a decision today he would not run again – it is just too much and not fair to the membership. Fully intends to complete his term and Onstar is on board with that. With that, his responsibilities will remain the same on the SNC and the Dispatcher Training Subcommittee. Marc advised he can serve up to 36 months after leaving the PSAP so he intends to stay actively involved at the state level. Marc appreciated hearing from the members who reached out after he left Monroe. He is still very actively involved in the PSAP and will be, not only in Michigan but throughout North America so if there is anything he can do to help the PSAPs please reach out and let him know. The best way to reach him now is through the email blast; if you are not getting that make sure to see Marc so he can get you added. This is the new way of email communication that has been set up so it is ready for when the next President takes over or if the Vice-President needs to take over for a short period of time. The remainder will be covered under Executive Board old business.

Presentation by Brent Williams from FirstNet with updates.

NENA COMMITTEE REPORTS

CJIC Update Looking into the CJIS administrative rules which have been opened up so long they have to resubmit to have them opened up again. Had a meeting Friday, and it was approved and moved forward. Based on the feedback from the subcommittee, it appears they have another 3-4 meetings to finalize it and have something to give out. The changes they are looking at making will really clarify exactly what CJIS information is and who can access it where currently there is a lot of confusion. HB4818 is looking to add a representative from the Consumer Data industry, so right now the board is asking questions as to why this is being added.

Training/Membership Activities No NENA report.

Professional Development Stephanie Lehman reported. The Michigan total is actually 56 ENP's and not 59; we apologize - that was a mistake reported at the June meeting. Results from summer exam period are not available yet. Still utilize the Mission Critical partners study group; great group! Meets on Monday's at 3:00 p.m. for the live session. They started July 29th but there is no deadline on joining. Be advised the sessions are no longer recorded and emailed out. Once you join the study group you have access to archived sessions. 2 sponsorships still available for reimbursement for the examination! Check the website for details. Last year went unawarded and last year there was only 1 awarded. National ENP goal is 2,020 by 2020.

2019 Exam Schedule

Exam Period	Exam Dates	Application Deadline
Fall 2019	Oct 5-19	September 6, 2019

*Special request by APCO President Chris Collom to keep Dave Hayhurst and his family in your thoughts and prayers while he is struggling with his illness.

Technical Theron Shinew reported. Brad Stoddard ensuring the continued support from his office. Several things going on. Remediation project is getting completed; have done all the upgrades to IP simulcast systems. Couple little things left but the last major phase has been completed as well as the other major phase of the microwave remediation. Over 8400 documents reviewed and approved. They are just about done with Premier 1 CAD upgrade. Still working on the MCM Motion Deck 360 track subscriber units on the system, track your own inventory, and to request new radios/templates on the system. Should be completed around Feb 2020. State of MI Central Procurement office & the MPSCS are currently negotiating with Motorola on the maintenance contract for the state equipment as well as aggressively working toward better product pricing – goal for completion is Oct 1st. Back up NCC being built at the weigh scales in Portland is 98% completed, should be operational Oct 1st. Will be using a NICE recording system out of NCC to monitor internal talk-groups for their staff and non-proprietary talk-groups. They understand the pain we have had rebooting the 7500 consoles and the NICE systems. Have escalated that up in Motorola and working on alleviating that. Still working on microwave loops in Clinton and Kent County. Currently engaged in the 2019-2 system upgrade. Will take place 1st quarter in 2020, more details to come.

Frequency Coordination/MPSFAC/700MHz Pat Coates reported. The website mpsfac.net is being upgraded to be more user friendly and nicer to locate information. It is still accessible at this time. Looking at reopening the 700MHz plan. Both sets of frequencies have to have a plan on file with the FCC. It is a large undertaking. Want to take a look at the interop channels for the 700MHz. Some of the channels they are wanting to protect for the fire service where they are used in simplex mode to increase in-building coverage. Doesn't come without its downfalls, but they are in use. They want to identify which channels they can use for fixed repeaters, which ones for simplex, and which ones are protected for the trunking system. Will post info on the website. Next meeting is September 19th at Huron Valley Ambulance at 10 a.m. Applications must be in by September 5th.

NENA/APCO Joint Michigan Conference Chris Collom, Stephanie Lehman, Tammy Smith reported. Kickoff meeting is scheduled immediately following the NENA/APCO meeting today and are asking everyone to stay for this. Huge conference and need some volunteers. Call for papers are going out early. (Stephanie Lehman) going out in the month of September instead of October. Closing submissions December 31st this year. If you were not selected last year please still submit for this year! Presentations need to be at least 60 minutes. 45 minutes with Q&A

typically results in a short class. Conference is May 18-21, 2020 at the Radisson Hotel in Kalamazoo right downtown. (Tammy Smith) almost every morning they will be starting off the day with either a keynote or supersession. Some are ones we have never seen before. It should be exciting!

NENA National Marc Gramlich reporting. Not a lot going on right now. The national conference was in June so they are planning for 2020 in Longbeach. April Heinze is now the PSAP Coordinator for National NENA and she will be your contact for NENA National moving forward. Much of the information Dave covered on the APCO side, you can go to government affairs on the NENA website will like right to your representative or senator to send them a letter. The new North Central Regional Director reached out to Marc and wants to come to a meeting. Marc will need to reach back out since his email has changed. Will work on getting them here for Jan/Feb meeting.

NENA Public Education No report from Jill. Marc will be reaching out to Jill to see where she is at with this and the funding (\$1500) to purchase items that could be used throughout the state that was provided to get this going.

NENA Legislative Pat Coates and Jeff Troyer reported. Senate bill that was introduced on Tuesday – SB0452; technical amendment to the 911 statute fixing the language to include prepaid phones. Harriet's office is up to speed and MSP is supporting this and PFN is happy with it. Hopefully will get approved next week. Sunset of the total legislation coming in 2021, and it takes at least 2 years to educate everyone in Lansing on what is needed and why. (Jeff Troyer) LAS is going to start working on the sunset. If anyone has something they would like to see addressed with the statute, they need to funnel that information to someone on the LAS. It is on their agenda for next week to begin working on this. Requests will go in the priority list to be looked at, but it does not guarantee that it will be supported by LAS and included in the legislation.

NENA Young Hero Chris Collom reported. Get your nominations in! The updated forms are on both the APCO and NENA websites. March 15th is the deadline.

NENA Commercial No report.

State 9-1-1 Committee Rich Feole and Jeff Troyer reported. (Rich Feole) Next SNC meeting is September 18th in Lansing. Cindy will give Harriet's report. Certification subcommittee is staying busy in the southwest corner of the state. Cass, Berrien, and Wexford have all had compliance reviews that will be submitted at the next meeting. We have some compliance reviews Harriet will give details on legislation. Branch is coming up and at the last meeting we pulled Presque Isle County and the Eastern Conference of Wayne which has 4 PSAP's in it. Hoping to get those done before years end. Hopefully Shiawassee will be presented again to the SNC in September. It was presented earlier however there was some questions on some of the wording so the subcommittee was changing that. While working on that, a MERS issue came up in Shiawassee County where there was a mix up believed to be unintentional of

Sheriff's employees with Dispatch employees so \$450,000 is needed to be paid back. This is the purpose of these compliance reviews and how they can help the centers fix things. They are there to help correct issues. (Jeff Troyer) Midyear consolidation to adjustment to the FTE account. Added 9 more FTE's to one of the existing PSAP's from a PSAP that did not originally submit for training funds. (Marc Gramlich) 1,963 was the total and is now 1,972 FTE's to divide up for the next distribution. There is a November meeting where they will finalize the forms for next year's training funds which have been slightly updated in current verbiage for the December SNC meeting to approve. (Rich Feole) Currently have an opening on the Certification Subcommittee. If interested contact Lyndsay Stephens or Rich Feole. Would really like to find someone in the southeast corner of the state to expand geographical coverage.

State 9-1-1 Administrator Cindy Homant reported.

- Scott Temple from INdigital is the newest member of the Emerging Technology Subcommittee with Tim Smith's retirement. There was some questions and someone had mentioned that PSAP's would get a preference in the membership, however the chair of the subcommittee who just left a position with a vendor felt that she is now back on the PSAP side of things and would fill the vacant PSAP role, and felt they were lacking in vendor representation. They went through all of the applications in detail and had some really great applicants. They are happy to announce that Scott will now fill that role. If there are any questions feel free to reach out to April or email Cindy and she will forward them to April.
- For the automation project, they had their first JED session (Joint Education & Design) session with some Directors. They are looking for PSAPs to assist with some of the testing. If anyone would like to participate with that testing (does not have to be a Director), please reach out to Theresa Hart or Cindy. It is not a huge commitment but they really want the PSAPs input on this.
- The grant has been announced. Harriet is working on that and getting a TAC together for that grant. She has been reaching out to members of the 911 community to represent the PSAPs. Ray Hasil, Bryce Tracey, and Chris Izworski are all on there. Mark Holmes is working on the GIS side for TAC members. There will also be some advisory members from the 911 industry who do not have any commercial interest in the grant. Some were on the TAC for the last grant.
- Legislation – MLTS Legislation P.A. 30 of 2019 – Lisa, Jordyn, Pat, and Harriet were working on revising the MLTS guidelines and the FAQ to be approved by the SNC at the September 18th meeting.
- Text 2 9-1-1 – Currently at 62 counties and 1 Wayne County service district who have fully deployed. Covering 62% of population of Michigan. A few more will be ready to go soon but it is not public yet.
- Emerging Technology Forum – April 20-23, 2020. Have begun planning for this event. Next meeting is September 9th. They are trying to collect topics and potential speakers.

They were supposed to be reaching out to the 911 communities to see if there is anything they would like to see brought to this forum. Remember it is a technology conference. Submit ideas as soon as you can. Next year they will be looking for a new location.

MCDA Chris Collom reported. The membership dues have changed. If you have not Chad Chewing's email, they have increased to \$500, \$200, and \$100. That is to help cover costs for the lobbyist for the organization going into working on the 911 Act. (Stephanie Lehman) Training being hosted in Frankenmuth on Oct 18th at 8 a.m. being taught by Ty Wooten from NENA. ENP's will receive a point. Mike Armitage made a post on the MCDA website with details. Marc Gramlich trying to get CMCP back next year.

TERT No report.

MABAS No report.

Michigan TIM No report.

Nominating Committee Chris Collom reported for Sandy Nielsen. If you haven't received the flyer from Chris, you will need to update your email account on the APCO website. Group membership will need one email to contact unless they want multiple emails. Teach them how to go in and update their own account. If you want to nominate someone or yourself email Sandy. Nominations open until August 31st. Contact Chris or Sandy with questions.

FirstNet No report (was a presentation)

NENA Old Business Marc Gramlich and Stephanie Lehman reported. (Marc Gramlich) Bylaw policy review is something we have been working on for about a year. If you go to the MI NENA website, you can pull up the policies and bylaws there. Eric Mulvane is working on updating this. There are several updates to several items that need to be addressed. Stephanie has taken this project over. (Stephanie Lehman) The committee now consists of 7 people: Corey LeCureux, Joni Harvey, Kim Grafton, Ray Hasil, Barb Davidson, Tim Jones, and Cherie Bartram. Have been communicating via email up to this point, and have the first conference call scheduled for September 6th to start working on creating some consistencies in the policies and bylaws. Looking at creating increase efficiency and effectiveness of not only the chapter but primarily of the Executive Board as well. Stephanie will need someone to join the bylaw and policy committee once Karen leaves in February. (Marc Gramlich) This is not something that will happen in the next meeting or two. This will take some time. It will be brought back to the membership for review. The goal is to get this out and let everyone have a say in this update.

Executive Board Update – Marc Gramlich reported. Joni Harvey had some issues come up at her center and could not make it there for the meeting. Marc plans on finishing out his term as President until May. He has the right to run again if he chooses to. He will make that announcement when nominations open in February. Karen is on the board until February. At

the meeting, Marc swore Karen Chadwick in as the Immediate Past President for 2019-2020. December meeting will be the Thursday afternoon prior to the Friday MCDA meeting in Saginaw. Chris and Marc will work on getting that out sooner to remind everyone it is an afternoon meeting and not a morning meeting.

NENA New Business Tim Jones requested a revisit for TERT. There has been no movement and the money just sits there. (Chris Collom) We need someone who can reorganize it and spend the time it needs to get it revamped and going again. Lisa Hall has been in charge in the past and would certainly help someone who wants to head this up to get the program moving. Marc Gramlich read from the bylaws how the TERT program works through NENA. Marc suggested it does definitely need to be discussed with Lisa hopefully before the December meeting.

Motion to adjourn *no motion was made – there was a break and then the Conference Committee Meeting began.*

Respectfully submitted,

Joni Harvey, CMCP
Secretary, Michigan Chapter of NENA

***The next meeting will be
APCO/NENA joint meeting
December 5, 2019 – 1:00 p.m.
Mobile Medical Response
843 S Washington Ave. Saginaw, MI 48601***