

Employment Opportunity



Position Title: Telecommunicator
Location: Hastings, MI
Duration: Full-time
Salary: \$33,944 – \$44,845

Barry County Central Dispatch has an opening for the telecommunicator position. This position can be very rewarding; you'll be the first contact in an emergency; your hard work will ensure citizens receive the most efficient assistance possible.

Position Summary:

As a telecommunicator you would play an integral part of Barry County's public safety system that provides 24-hour police, fire, and emergency medical response to the public. Extensive dispatch/public safety training is provided. This position receives emergency and non-emergency calls for service and dispatches law enforcement officers, fire and/or emergency medical services throughout the County. Specialized computer systems are utilized to secure necessary information for law enforcement personnel and retrieve or enter information relative to warrants, personal protective orders, stolen vehicles and other such data. Telecommunicators continually monitor availability and location of emergency units and/or designated personnel in the field.

Requirements:

Excellent communication skills.
Ability to work any shift, including nights, weekends, and holidays.
Must pass a criminal background check, medical exam, and psychological exam.
Trainees must successfully complete an intensive training program and probationary period.

Responsibilities:

Processing emergency (9-1-1) and non-emergency requests for police, fire and medical service.
Monitoring two-way radio channels, computer-aided dispatch systems and other sophisticated communications equipment.
Communicating with the public and referring important information to public safety responders.

Qualifications:

High school diploma or equivalent and a valid driver's license.
Prior dispatching and/or call-taking experience preferred.

Application Process:

Applications can be obtained online at barry911.org.
A current résumé and cover letter **must** accompany the application. Letters should be addressed to Interim Director Lehman, 2600 Nashville Rd. Hastings, MI 49058.

Application Deadline:

Applications, including cover letter and résumé, are due on or before February 2, 2018 by 4:00p.m. and may be dropped off in person or sent via email to lehmans@barry911.org.
All communication regarding your application will be done via email.
For questions about your application please contact Stephanie Lehman at lehmans@barry911.org